



***Mu'tah Lil-Buhūth wad-Dirāsāt, Humanities and Social Sciences Series***

A peer-reviewed journal published regularly since 1986 by Mutah University

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**Publication Ethics and Malpractice Statement**

*Mu'tah Lil-Buhūth wad-Dirāsāt, Humanities and Social Sciences Series* is a peer-reviewed journal which is published regularly since 1986 by Mutah University, that is one of the most reputable public and nonprofit universities in Jordan. The Journal publishes one volume annually. Each volume contains six issues with ten articles per issue. The issues appear at the end of February, April, June, August, October, and December, respectively. Focusing on high quality academic research, the journal publishes genuine and solid articles in all the fields of humanities and social sciences.

Due to the huge volume of submitted articles on a daily basis (15-20 articles per day) from different researchers in many local and regional institutions, the journal follows and applies strict ethical standards that concern all the involved parties in the publishing process to confirm the quality of its published research. Such parties include the author, the journal editor, the peer-reviewer, and the publisher who all have responsibilities to meet expected ethical standards at all stages in their involvement from submission to publication of an article. Following ethical standards have contributed to research quality, in particular, and to the reputation of the journal, in general, over the past three decades.

Consequently, *Mu'tah Lil-Buhūth wad-Dirāsāt, Humanities and Social Sciences Series* is committed to applying and meeting the standards of ethics at all stages of the publication process. It follows closely the Committee on Publication Ethics (COPE), and the Publishing Ethics Resource Kit (PERK) developed by Elsevier that provide standards and guidelines for best practices in order to meet these requirements. The major expectations of editors, peer-reviewers, and authors are listed as follows, respectively:

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1. Justice, balance, and independence: the Editorial Board evaluates the manuscripts submitted for publication on the basis of importance, originality, validity, clarity and relevance of the journal, regardless of the gender of the authors, their nationality or religious belief, so that they have full authority over the entire editorial content and timing of publication.
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4. Publishing Decisions: the Editorial Board shall ensure that all manuscripts submitted for publication are subject to reviewing by at least two reviewers who are experts in the field of manuscript. The Board is responsible for determining which of the research papers will be published, after verifying their relevance to researchers and readers, and the comments of the reviewers.
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8. The Editorial Board is responsible for arranging the date of publication for the accepted articles. This arrangement is based on assuring variation on quality, topic, field, institution, and geographical distribution.

9. Editors should not make any use of the data, arguments, or interpretations, unless they have the authors' permission.

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1. Contributing to the decisions of the Editorial Board.

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11. Reviewers should not make any use of the data, arguments, or interpretations, unless they have the authors' permission.

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1. Manuscript Preparation: Authors should abide by publishing rules, technical specifications, publication procedures, and publication ethics available at the Journal website with both Arabic & English:

Arabic Website: <https://www.mutah.edu.jo/darj/index.php>),

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9. Fundamental Errors in Submitted or Published Work: If authors find significant errors or inaccuracies in their submitted or published manuscripts, they must immediately notify the Editorial Board to take the action of correcting or withdrawing their work.

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